Using Accenture Document Composer, Tom searches for Perry and finds the contract template. He opens the contract document to check the information and sends it to the employee folder, where it needs the approval of Jane, the Sales Director. Jane receives the notification from Tom that the contract requires approval. She clicks on it, takes a quick look to be sure the contract details are right, then approves it. And Perry is notified that the document is ready to view. It’s a fast-track to efficiency and productivity for Tom, Jane and Perry.

And they can all relax knowing that confidential information will stay that way, thanks to the Employee Folder. Above all, Tom is impressed by how fast Accenture Document Composer is up and running in the business, freeing up his time—and the time of employees, who can access their files to take charge of their own records.

Tom can handle documents he receives from outside the organization, too, storing them in the right employee folders with the use of the digital innovation system, SAP Leonardo. By “recognizing” the documents, and where they belong, Accenture Document Composer is able to allocate the right document to the correct Employee Folder. Accenture Document Composer has functionality that “talks” to SAP SuccessFactors and SAP Leonardo to automatically connect employees and documents. It verifies, confirms and moves uploaded files—without the need for human intervention.
Accenture Document Composer is one of a portfolio of solutions and services designed for the cloud. Contact us to find out more about Accenture Document Composer and our other SAP SuccessFactors’ extensions.

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