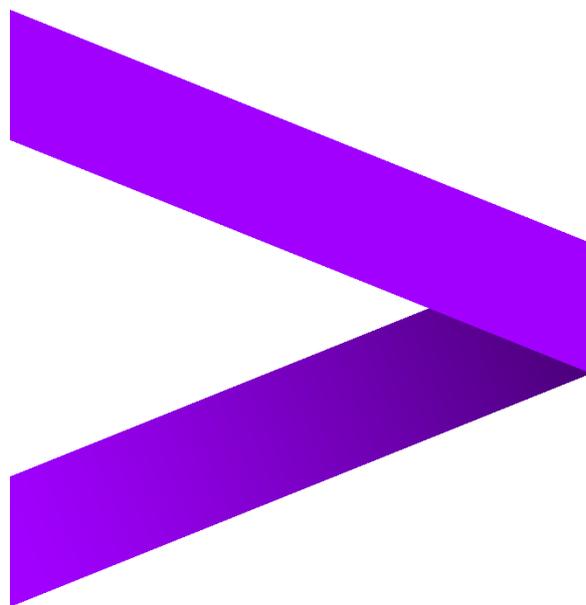




SUPPLIER'S GUIDE TO INVOICING

—BRAZIL



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1 Introduction

Dear Supplier, thank you for providing goods or services to Accenture Group. Accenture always aims to pay suppliers on time, within the payment terms that have been agreed, and will also follow local government regulations. This can only be achieved with the co-operation of our suppliers – please follow the guidelines outlined in this document to ensure that we can meet these targets.

2 Establishing and maintaining your Accenture supplier profile

In case you need to update your supplier profile, you should contact procurement.support@accenture.com and request which data you want to update. Please make sure the contact and payment information Accenture has is always current. If your mailing address, Commercial contact receipt email address, contact information, bank information, or phone numbers change. Please note that for bank information change (and other critical data, such as email, telephone) there will be a cross check done by mail or telephone.

3 Payment Terms

Accenture's standard payment terms are **45 net days** from the date of a valid legal duly submitted VAT Invoice (Refer to Submitting Invoices, section 5), unless alternate payment terms have been agreed and formally documented. Invoice due dates mentioned on the invoice will not be taken into consideration whilst making the payments.

4 Preparing invoices for Accenture

- **Information Required**

Please include all the following information on the invoice.

- **Information of your company:**

- Full legal name of your company or natural person issuing the invoice.
- VAT Identification Number.
- Tax Address.
- Total amount due.
- Detailed description of delivered goods or rendered services (price and quantity, net amount, VAT percentage, VAT amount, gross amount).
- Tax rate or taxes applied.
- Your complete banking details (Sort code, Swift Code, Account #, IBAN, etc).

➤ **Accenture information:**

- Accenture VAT number and general data: street address, city, zip code and country where goods or services were delivered (Refer to 'Accenture companies', section 7).
- Accenture SOW number, Accenture Purchase Order (PO) number beginning with **60 or 76** on the invoices (where the goods & services are provided against a PO).
- E-mail address of the Accenture contact who requested the goods or services. *Note: This employee will be asked to confirm receipt of the goods or service and verify the accuracy of the invoice before the payment can be released. This is essential if no SOW/PO number has been provided.*

5 Submitting invoices for Accenture

Please note that Accenture will only pay you in case you have a formal order from Accenture in one of the following tools:

5.1 Ariba Buynow

- Accenture requires a Purchase Order (PO) for **all** purchases. Please request a PO# before providing any services so that you don't have any risk of delaying your payments or being non-compliant with Accenture policies. In case of any doubt please contact procurement.support@accenture.com
- If you are providing goods and services to Accenture under more than one PO, you must invoice for each PO separately. Only one PO can be referenced per invoice.
- The details and item-wise breakup on the invoice must match exactly with the description noted on the PO (for example, the 'Bill To' address must match exactly that outlined in the PO). Always reference the appropriate PO line item number for each line item on the invoice.
- Please note that a Purchase Requisition Number ("PRXXXXX") will **not** be accepted, please reference only a valid PO number (ex "60xxxxxxx" or 76xxxxxxx").
- Invoice value/quantity should **not** exceed the PO value/quantity. In case of any issues please contact your Accenture requestor to update the PO as required.
- Invoices must be delivered within **5 business days** and no later than the 20th of each month. **Invoices from previous months will be rejected.** The delay in delivering the documents, or the incorrect sending of them, will automatically extend the due date by the same number of days as the delay, without incurring any interest or penalties.
- All invoices for services withholding ISS and INSS received after the 20th of each month will be returned for cancellation and they will have to be re-invoiced. Make sure to send them before to the 20th of each month.
- Companies that qualify for the Simples Nacional must submit, together with the tax document, a declaration proving the non-obligation to withhold these taxes, non-delivery will result in the withholding of taxes releasing Accenture from returning it to the supplier.
- Tax-exempt companies for Pis, Cofins, and CSLL must deliver, together with the tax document, a declaration proving the non-obligation to withhold these taxes, non-delivery will result in the withholding of taxes releasing Accenture from returning it to the supplier.
- The company with an address outside the city of São Paulo or Rio de Janeiro, but which provides services to Accenture in one of these municipalities must keep its registration updated in these city halls, in order to guarantee the non-retention of ISS.
- Send the original invoice to the following mailbox: nfecontasapagar@accenture.com.

- Failure to issue or submit invoices on a timely basis may result in payments being delayed. **In no event shall Accenture be liable for any fees, costs, expenses or other charges where invoices are not submitted accurately or in a timely manner.**

5.2 T360 – This tool is only applicable for legal advisors.

- Enter your Company Profile. If you are to submit invoices through T360° tool, you should have already be contacted by Accenture regarding you training in the matter. Contact T360.administration@accenture.com for further assistance
- **Submit timekeeper data.** For detailed instructions on how to submit timekeeper data refer to the job aids titled, 'Member Upload Guide for Data Exchange' and 'How to Enter Accenture Timekeeper Data, in the T360° Document Library.
- **The electronic invoice must be submitted to T360°.**
- The details and item-wise breakup on the invoice must match exactly with the description noted on the T360° Invoice profile (for example, the 'Bill To' address must match exactly that outlined in T360°). Always reference the appropriate Matter number for each invoice.
- Invoices must be delivered within **5 business days** and no later than the 20th of each month. **Invoices from previous months will be rejected.** The delay in delivering the documents, or the incorrect sending of them, will automatically extend the due date by the same number of days as the delay, without incurring any interest or penalties.
- All invoices for services withholding ISS and INSS received after the 20th of each month will be returned for cancellation and they will have to be re-invoiced. Make sure to send them before to the 20th of each month.
- Companies that qualify for the Simples Nacional must submit, together with the tax document, a declaration proving the non-obligation to withhold these taxes, non-delivery will result in the withholding of taxes releasing Accenture from returning it to the supplier.
- Tax-exempt companies for Pis, Cofins, and CSLL must deliver, together with the tax document, a declaration proving the non-obligation to withhold these taxes, non-delivery will result in the withholding of taxes releasing Accenture from returning it to the supplier.
- The company with an address outside the city of São Paulo or Rio de Janeiro, but which provides services to Accenture in one of these municipalities must keep its registration updated in these city halls, in order to guarantee the non-retention of ISS.
- Please **DO NOT** submit original invoices to the Share mailbox - nfecontasapagar@accenture.com -nor to the person who requested the goods or services. If your requestor needs a copy, they can see it in the system.
- Failure to issue or submit invoices on a timely basis may result in payments being delayed. **In no event shall Accenture be liable for any fees, costs, expenses or other charges where invoices are not submitted accurately or in a timely manner.**

5.3 IQN – This tool is only applicable for staffing agencies providing Time & Material Services.

- You should approve the WO in the system. If you are to submit invoices through IQN tool, you should have already be contacted by Accenture regarding you training in the matter. Contact cxhelpdesk@accenture.com for further assistance.

- Generate your invoice accordingly with the Invoice Report generated in the system.
- The details and item-wise breakup on the invoice must match exactly with the description noted on the Invoice Report (for example, the 'Bill To' address must match exactly that outlined in the Invoice Report).
- Invoices must be delivered within **5 business days** and no later than the 20th of each month. **Invoices from previous months will be rejected.** The delay in delivering the documents, or the incorrect sending of them, will automatically extend the due date by the same number of days as the delay, without incurring any interest or penalties.
- All invoices for services withholding ISS and INSS received after the 20th of each month will be returned for cancellation and they will have to be re-invoiced. Make sure to send them before to the 20th of each month.
- Companies that qualify for the Simples Nacional must submit, together with the tax document, a declaration proving the non-obligation to withhold these taxes, non-delivery will result in the withholding of taxes releasing Accenture from returning it to the supplier.
- Tax-exempt companies for Pis, Cofins, and CSLL must deliver, together with the tax document, a declaration proving the non-obligation to withhold these taxes, non-delivery will result in the withholding of taxes releasing Accenture from returning it to the supplier.
- The company with an address outside the city of São Paulo or Rio de Janeiro, but which provides services to Accenture in one of these municipalities must keep its registration updated in these city halls, in order to guarantee the non-retention of ISS.
- Send the original invoice to the following mailbox: nfecontasapagar@accenture.com.
- Failure to issue or submit invoices on a timely basis may result in payments being delayed. **In no event shall Accenture be liable for any fees, costs, expenses or other charges where invoices are not submitted accurately or in a timely manner.**

5.4 *Fieldglass* – This tool is going to be used for all other requirements.

- You should accept the SOW in the system
- After you provide the service you should submit a request to invoice (milestone). As soon as you receive the milestone approval, you should generate your invoice and then attach the PDF in the Milestone.
- Please pay attention in filling out the **requested information**. In case the information is incorrect the invoice payment will be rejected, and you'll need to review this data.
- The details and item-wise breakup on the invoice must match exactly with the description noted on the Milestones (for example, the 'Bill To' address must match exactly that outlined in the SOW). Always reference the appropriate Milestone number for each invoice.
- Invoices must be delivered within **5 business days** and no later than the 20th of each month. **Invoices from previous months will be rejected.** The delay in delivering the documents, or the incorrect sending of them, will automatically extend the due date by the same number of days as the delay, without incurring any interest or penalties.
- All invoices for services withholding ISS and INSS received after the 20th of each month will be returned for cancellation and they will have to be re-invoiced. Make sure to send them before to the 20th of each month.
- Companies that qualify for the Simples Nacional must submit, together with the tax document, a declaration proving the non-obligation to withhold these taxes, non-delivery will result in the withholding of taxes releasing Accenture from returning it to the supplier.

- Tax-exempt companies for Pis, Cofins, and CSLL must deliver, together with the tax document, a declaration proving the non-obligation to withhold these taxes, non-delivery will result in the withholding of taxes releasing Accenture from returning it to the supplier.
- The company with an address outside the city of São Paulo or Rio de Janeiro, but which provides services to Accenture in one of these municipalities must keep its registration updated in these city halls, in order to guarantee the non-retention of ISS.
- Please **DO NOT** submit original invoices to the Share mailbox - nfecontasapagar@accenture.com -nor to the person who requested the goods or services. If your requestor needs a copy, they can see it in the system.
- Failure to issue or submit invoices on a timely basis may result in payments being delayed. **In no event shall Accenture be liable for any fees, costs, expenses or other charges where invoices are not submitted accurately or in a timely manner.**

6 Further information & assistance

- Please note that the email address nfecontasapagar@accenture.com is for **invoice submission only** – all queries, concerns or statements should be routed through our customer support team at contas.a.pagar.br@accenture.com.
- Our Customer Service representatives are available at the below numbers, Monday through Friday to provide you with assistance from 10:00 to 16:00 (Local Time).

General Helpdesk:

+55 11 5188-1851

7 Accenture Companies

➤ ACCENTURE DO BRASIL LTDA (CC1500)

- **Matriz:**

Legal Address: Rua Alexandre Dumas, 2051 –Chácara Santo Antonio- São Paulo - São Paulo – CEP:04.717-004

- **CNPJ:** 96.534.094/0001-58
- **IM:** 2.261.453-2 / IE: 113.740.550.113

- **Branch:**

Legal Address: Av. República do Chile, 500 - 17º, 18º andar e loja D Térreo - Rio de Janeiro – Rio de Janeiro – CEP:20.031-170

- **CNPJ:** 96.534.094/0002-39
- **IM:** 0195.417-2 / IE: 85.642.960

Legal Address: Rua Graciano Neves, nº 230 - sala 01 – Vitória – Espírito Santo - CEP 29015-330

- **CNPJ:** 96.534.094/0005-81
- **IM:** 742500 / IE: Isento

Legal Address: Rua Marechal Deodoro, nº 558 - Ed. Oscar Santos – Curitiba – Paraná – CEP: 80010-010

- **CNPJ:** 96.534.094/0006-62
- **IM:** 6-022-445.691-1 / IE: Isento`

Legal Address: Av. Andromeda, nº 2000 - Bloco 11 Niveis 6 e 7 - Green Valley Office Park – Alphaville – Barueri - São Paulo – CEP: 06473-900

- **CNPJ:** 96.534.094/0007-43
- **IM:** 4.38981-9 / IE: Isento

Legal Address: SHS QDA 6, CJ. A, BL. E, SLS 817/818/819 - Ed. Business Center Park – Brasília – Distrito Federal – CEP: 70322-915

- **CNPJ:** 96.534.094/0008-24
- **IM:** 07.453.745/002-95 / IE: Isento

Legal Address: Rua Uruguai, 335 - 17. Andar s/177 - Centro Histórico – Porto Alegre – Rio Grande do Sul – CEP: 90.110-140

- **CNPJ:** 96.534.094/0009-05
- **IM:** 214.105.2.6/ IE: Isento

Legal Address: Av. Afonso Pena, 4001 - 9º andar - salas "SE" e "SM" - Ed. Presidente Tancredo Neves – Belo Horizonte – Minas Gerais – CEP; 30130-924

- **CNPJ:** 96.534.094/0010-49
- **IM:** 189157/001-0 / IE: 001955365.00-15

Legal Address: Av.do Contorno, 3455 Galpão 8, sala 35 Bairro Paulo Camilo – Betim– Minas Gerais– CEP: 32.669-900

- **CNPJ:** 96.534.094/0015-53
- **IM:** 10.47.85/001-0/ IE: Isento

Legal Address: Rua Manoel Freire de Castro, 105 - Bosque dos Eucaliptos– São José dos Campos – São Paulo – CEP: 12233-110

- **CNPJ:** 96.534.094/0016-34
- **IM:** 159333/ IE: Isento

Legal Address: Rua Dr. Francisco Portela, 451 - sobrado - bairro Centro – Macaé – Rio de Janeiro – CEP 27.910-200

- **CNPJ:** 96.534.094/0019-87
- **IM:** 022519-7 / IE: Isento

Legal Address: Av. Marechal Floriano, nº 99 - 2º, 5º (parte), 14º, 15º, 16º e 17º And. - Edifício Icomap III – Rio de Janeiro – RJ – CEP: 20080-004

- **CNPJ:** 96.534.094/0022-82
- **IM:** 445.386-7 / IE: Isento

Legal Address: Rua Giacinto Tognato, nº 455 - Baeta Neves – São Bernardo dos Campos – SP – CEP: 09760-370

- **CNPJ:** 96.534.094/0024-44
- **IM:** 185.919-6 / IE: Isento

Legal Address: Av. Republica do Chile, 330 - 14.andar - Centro – Rio de Janeiro– Rio de Janeiro – CEP: 200311-070

- **CNPJ:** 96.534.094/0026-06
- **IM:** 048.3346-5/ IE: Isento

Legal Address: R. Cais do Apolo ,222 10ºandar sala A Edif. Vasco Rodrigues - Recife Antigo – Recife – Pernambuco – CEP: 50030-230

- **CNPJ:** 96.534.094/0027-97
- **IM:** 048.3346-5/ IE: Isento

Legal Address: R. Maria Vieira Cesar, 217 - Jardim Tavares – Campina Grande – Paraiba – CEP: 58402-037

- **CNPJ:** 96.534.094/0028-78
- **IM:** 537649 /IE: Isento

Legal Address: Rua Senador Milton Campos, 145 - 3o. andar - Vila da Serra – Campina Grande – Paraiba – CEP: 34.006-050

- **CNPJ:** 96.534.094/0030-92
- **IM:** 1-308-05070 /IE: 001955365.01-98

Legal Address: AV CONDE DA BOA VISTA, 8 ANDAR 9 ANDAR – Recife – CEP: 50.060-004

- **CNPJ:** 96.534.094/0031-73
- **IM:** 482.266-8 /IE: Isento

Legal Address: AV. PASTOR MARTIN LUTHER KING JUNIOR,126 PARTE, BLOCO 10 , 2 LAM – Rio de Janeiro – Rio de Janeiro – CEP: 58402-037

- **CNPJ:** 96.534.094/0034-16
- **IM:** 0600099-1 /IE: Isento

Legal Address: Av. Das Nações Unidas, 11541 Andar 3 Conj 32, Brooklin Paulista - São Paulo - São Paulo – CEP: 04.578.907

- **CNPJ:** 96.534.094/0037-69
- **IM:** 5.077.536-7 /IE: Isento

Legal Address: Avenida Alfredo Lisboa s/n - Armazem 9 – Recife – Recife – CEP: 50030-150

- **CNPJ:** 96.534.094/0039-20
- **IM:** 532.221-9 /IE: Isento

Legal Address: AV TANCREDO NEVES, 620 TORRE EMPRESARIAL SALA 3305 - BAIRRO CAMINHO DAS ARVORES – Salvador – Salvador – CEP: 41.820-020

- **CNPJ:** 96.534.094/0040-64
- **IM:** 519.698/001-46 /IE: Isento

Legal Address: Av. Alfredo Lisboa, 13 - Armazém 13 - 1. Pavto. Salas 101 e 102 - Bairro Recife – Recife – PE - CEP: 50030-150

- **CNPJ:** 96.534.094/0041-45
- **IM:** 551.829-6 /IE: Isento

Legal Address: Av. Alfredo Lisboa, 12 - Armazém 12 - 1. Pavto. Salas 101 e 102 - Bairro Recife – Recife – PE - CEP: 50030-150

- **CNPJ:** 96.534.094/0042-26
- **IM:** 551.816-4 /IE: Isento

Legal Address: Rua Dom Aquino, 1354 - Sala 101 - Bairro Centro - Campo Grande – MS - CEP: 79.002-180

- **CNPJ:** 96.534.094/0043-07
- **IM:** 0021720300-7 /IE: Isento

Legal Address: Rua Gomes de Carvalho, 1510 - conj. 22 - Vila Olímpia - São Paulo – São Paulo - CEP: 04.547-005

- **CNPJ:** 96.534.094/0044-98
- **IM:** 5.530.616-0 /IE: Isento

Legal Address: R.Sen. José Henrique, 231 - .S/101 A 110, 201 A 210 301 A 310, 3101 a 3106, 3201 a 3206, 3301 a 3306, 3401 a 3406 - Empr.Charles Dawin - Ilha do Leite - RECIFE– PE - CEP: 50.070-460

- **CNPJ:** 96.534.094/0045-79

Legal Address: Rua Santa Rosa, 118 – São Caetano do Sul – São Paulo – CEP: 09521-360

- **CNPJ:** 96.534.094/0046-50
- **IM:** 102844 /IE: Isento

Legal Address: Rua Araçaí, 65 - salão 03 - Jardim do Estádio – Santo André – São Paulo – CEP: 09175-140

- **CNPJ:** 96.534.094/0047-30
- **IM:** 254110 /IE: Isento

➤ **AVANADE DO BRASIL LTDA (CC1507)**

- **Matriz:**

Legal Address: Rua Bonnard,980 Alphaville – Barueri – São Paulo– CEP: 06.465-134

- **CNPJ:** 04.049.976/0001-00
- **IM:** 5.58222-0 / **IE:** 206.121.283.112

- **Branch:**

Legal Address: Rua Alexandre Dumas, nº 2051 - Terreo Ala B, sala 01 – São Paulo– São Paulo– CEP: 04.717-004

- **CNPJ:** 04.049.976/0002-90
- **IM:** 4.145.457-0

Legal Address: Rua Cais do Apolo, 222 - 10.andar pte. - Bairro Recife Antigo– Recife – PE – CEP: 50030-220

- **CNPJ:** 04.049.976/0004-52
- **IM:** 443.447-1

Legal Address: Av. República do Chile, 500 - 18o. Andar parte – Centro – Rio de Janeiro– Rio de Janeiro– CEP: 20031-170

- **CNPJ:** 04.049.976/0003-71
- **IM:** 507.011-2

Legal Address: Rua Senador Milton Campos, 145 - 4. andar - Vila da Serra – Nova Lima – MG – CEP: 34.006-050

- **CNPJ:** 04.049.976/0005-33

➤ **ACCENTURE SERVIÇOS ADMINISTRATIVOS LTDA (CC1509)**

- **Matriz:**

Legal Address: AV REPUBLICA DO CHILE, 500 - ANDAR 18 SALA R1– RIO DE JANEIRO – RIO DE JANEIRO – CEP: 20.031-170

- **CNPJ:** 16.658.371/0001-03
- **IM:** 0552872-0 /IE: Isento

- **Branch:**

Legal Address: Rua Senador Milton Campos, 145 - 3. andar - Vila da Serra – NOVA LIMA – MG – CEP: 20.031-170

- **CNPJ:** 16.658.371/0002-86
- **IM:** 1/303/05387 /IE: Isento

Legal Address: Av. Getúlio Vargas, 1833 - Vila Baeta Neves – São Bernardo do Campo – SP – CEP: 09751-000

- **CNPJ:** 16.658.371/0003-67
- **IM:** 1/303/05387 /IE: Isento

➤ **VIVERE BRASIL SERVIÇOS E SOLUCOES S/A (CC1510)**

- **Matriz:**

Legal Address: Rua Alexandre Dumas, 2051 - 2. andar Ala A - Chácara Santo Antonio – São Paulo – São Paulo – CEP: 04.717-004

- **CNPJ:** 09.392.068/0001-38
- **IM:** 3743059-9 /IE: Isento

- **Branch:**

Legal Address: Rua Bonnard, 980 - Bloco 13 - 1. andar - parte - bairro Green Valley I/Alphaville – Barueri – SP – CEP: 06465-134

- **CNPJ:** 09.392.068/0004-80
- **IM:** 4.74840-2 /IE: Isento

➤ **GAPSO SERVIÇOS DE INFORMATICA LTDA (CC1513)**

- **Matriz:**

Legal Address: Av. Republica do Chile, 500 Andar 17 parte – Rio de Janeiro – Rio de Janeiro – CEP: 22.290-160

- **CNPJ:** 05.583.021/0001-09
- **IM:** 0.337.688-5 /IE: Isento

- **Branch:**

Legal Address: Av. Dos Andradas, 3000 - 8. andar sala 81 - Santa Ifigênia – Belo Horizonte – MG – CEP: 30.260-070

- **CNPJ:** 05.583.021/0002-81
- **IM:** 288.457/001-7 /IE: Isento

Legal Address: Rua José Penna Medina, 195 - salas 1203 a 1207 - Praia da Costa – Vila Velha – ES – CEP: 34000-000

- **CNPJ:** 05.583.021/0003-62
- **IM:** 66131 /IE: Isento

Legal Address: Rua Senador Milton Campos, 145 - 2. andar sala Granada – Nova Lima – MG – CEP: 34000-000

- **CNPJ:** 05.583.021/0002-81
- **IM:** 1/308/06344 /IE: Isento

➤ **ACCENTURE AGÊNCIA INTERACTIVA LTDA (CC1514)**

• **Matriz:**

Legal Address: Rua Gomes de Carvalho, 1510 - cj. 41 e 42 - Vila Olimpia – São Paulo – São Paulo – CEP: 04547-005

- **CNPJ:** 11.174.561/0001-23
- **IM:** 3.967.498-3 / IE: Isento

• **Branch:**

Legal Address: Rua Santa Rosa, 118 - Santa Paula – SÃO CAETANO DO SUL - SP – CEP: 09521-360

- **CNPJ:** 11.174.561/0003-95
- **IM:** 102984 /IE: Isento

➤ **CONCRETE DESENVOLVIMENTO DE SISTEMAS LTDA (CC1515)**

• **Matriz:**

Legal Address: Av. Presidente Wilson, 231 - salas 2902 e 2903 – Centro – Rio de Janeiro – Rio de Janeiro – CEP: 20.030-905

- **CNPJ:** 09.011.667/0001-64
- **IM:** 0.393.157-9 / IE: Isento

• **Branch:**

Legal Address: Av. Das Nações Unidas, 11541 - 3. and.cj 31 e 32-12.and. Cj 121 e 122 14.and.cj. 141 – Brooklin – São Paulo - SP – CEP: 04.578-000

- **CNPJ:** 09.011.667/0002-45
- **IM:** 4.024.865-8 /IE: Isento

Legal Address: Av. Dos Andradas, 3000 - 8. andar sala 83 - Santa Ifigênia – Belo Horizonte - MG – CEP: 30.260-070

- **CNPJ:** 09.011.667/0004-07
- **IM:** 1.072.138/001-5 /IE: Isento

Legal Address: Rua Santa Rosa, 118 - Santa Paula – SÃO CAETANO DO SUL - SP – CEP: 09521-360

- **CNPJ:** 09.011.667/0003-26
- **IM:** 102845 /IE: Isento

➤ **NEW CONTENT EDITORA E PRODUTORA LTDA (CC1517)**

Legal Address: AV MOFARREJ ,1188- Bairro VILA LEOPOLDINA – São Paulo – São Paulo – CEP: 05.311-000

- **CNPJ:** 08.948.263/0001-39
- **IM:** 1 3.661.437-8 / IE: 148036594110

8 Document Version Control

Owner: LATAM P+ Lead
Reviewer: Accenture Payables Lead and LATAM P+ Lead
Review Frequency: Bi-annually

Version #	Date	Reason for Change
v1.0	02/02/2021	Transfer of supplier guide to new global template. Update to 'submitting invoices to Accenture' section and Accenture Group Branches.

FOOTNOTE: Accenture is committed to conducting its business free from unlawful, unethical or fraudulent activity. Suppliers are expected to act in a manner consistent with the ethical and professional standards of Accenture set forth in the Accenture Code of Business Ethics, including reporting promptly unlawful, fraudulent or unethical conduct. Accenture has established reporting mechanisms and prohibits retaliation or other adverse action for reporting such conduct. A copy of the Accenture Code of Business Ethics can be found at the following address: www.accenture.com/codeofbusinessethics.

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